

From: Kavlock, Robert
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Importance: Normal
Subject: Formaldehyde Assessment Briefing
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IOAA Senior leaders must attend an agency budget meeting July 18-20

Bob,

We would like to go ahead and schedule a 1.5 – 2 hour time slot with you, Bruce, and Chris (if he is interested) to do a briefing on the formaldehyde assessment. We are aiming for the week of June 12th which will be right around the time that we expect to transmit the draft assessment + the Integrated Synthesis Document for IOAA review. We felt that an oral briefing by the team would be a good kick-off for your review of the assessment document. Is this approach OK with you?

Thanks,

Tina